

Title I Parent Involvement Policy

Hiller Elementary School

Lamphere School District

The Hiller Elementary Title I Parent Involvement Policy was created as a collaborative effort between parents and staff. Parents played a key role in the development of this policy and we will continue to utilize their feedback and suggestions in order to update and improve our school-wide Title I program.

Parent Involvement in Program Improvement

Hiller Elementary will include parents in the planning, review, and improvement of the parental involvement policy and the school-wide Title I program. We will hold two annual Title I meetings, at flexible times, where all parents are encouraged to attend.

Fall Annual Meeting

The purpose of this meeting will be to share the school-wide plan, review the school parent involvement policy, and to explain our Title I program. Parents also learn how they can be involved to help their child be successful.

Spring Annual Meeting

The purpose of this meeting is to evaluate the Title I program, the Parent Involvement Policy, the School-Parent Compact, and plan the program for the coming year.

In addition to the two annual meetings, parents are invited to give feedback about the program in the following ways:

- The Parent Involvement Policy is online and in the building for parent review.
- A suggestion box is available for parents to leave feedback throughout the year.
- Hiller continually seeks feedback on the Parent Involvement Policy as well as the Title I program. Parents are encouraged to express their concerns regarding their child, if and when, the program or plan is not satisfactory. Feedback can be submitted to the Principal or a Title I teacher. The Principal or Title I staff member will respond in a timely manner.
- If parents do not find the plan satisfactory, they may submit comments on the plan when the school makes the plan available to the district, Lamphere Schools

Flexible Meetings

Hiller Elementary will offer a flexible number of parent meetings (morning and evening) and varied activities designed to support and encourage the involvement of all parents. The activities will be developed based on the needs of the Hiller community.

- Parent Workshops
- Regular Meetings Requested by Parents to Formulate Suggestions and Participate in Decisions Related to the Education of their Children. Hiller Elementary Staff will respond to any parent suggestions as soon as possible.
- Curriculum night
- Parent Workshops
- Parent and Teacher Conferences (November, March, and additional conferences upon parent request)
- Hiller Elementary Resource Organization (PTO) activities

Timely Information

Hiller Elementary will provide timely information about the Title I program, the academic curriculum, assessments, and grade level expectations. Hiller will provide timely information through:

- Monthly newsletters
- Progress reports and report cards
- School and district websites
- Email, phone conversations, and written communication

Curriculum Night

All parents are encouraged to attend curriculum night held in the fall. During this meeting, staff provides a description and explanation of curriculum, class assessments, and expected proficiency levels. A parent copy of Grade Level Content Expectations is distributed. Parents who are unable to attend may receive the information at a time that is convenient to them.

Parent-Teacher Conferences

Parents are strongly encouraged to attend conferences held in November and March. Additional conferences are also available at any time upon parent request. At Parent-Teacher conferences, teachers discuss individual student progress, assessment results, and expectations with each parent regarding their child.

Parent Workshops and Flexible Meetings

Parents can be involved by attending parent workshops and other flexible meetings. At least three meetings are offered in a school year. These meetings provide materials and training to parents to help parents monitor their child's progress and ways to work with their children at home to improve academic achievement.

School /Parent/ Student Compact

A compact is jointly developed between parents and teachers. The compact outlines ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact is distributed and discussed at fall parent-teacher conferences and reviewed as needed. It can also be found online and is included in the new student enrollment packet.

Student's Progress

Hiller Elementary supports ongoing communication between teachers and parents. Therefore, frequent reports are provided to parents regarding their student's academic progress through four report cards, interim progress reports, state assessment reports, and 2 scheduled parent-teacher conferences and additional conferences as needed.

Parent Participation Opportunities

Hiller Elementary has reasonable access to staff and many opportunities to volunteer, participate, and observe in the classroom. In addition, parents are encouraged to participate in the following ways:

- Hiller Elementary Resource Organization (PTO)
- Room parents
- Field trip chaperones
- Classroom volunteers

Assistance to Parents

Hiller Elementary assists parents in understanding such topics as the State's academic content standards and State student academic achievement standards, and State and local academic assessments. Hiller will also assist parents in ways to monitor their child's progress, and work with educators to improve the achievement of their children. Hiller acknowledges the diverse languages present in the school and provides translation whenever necessary. Scheduled activities include:

- Parent teacher conferences (November, March and additional conferences available upon request)
- Parent copy of Grade Level Content Expectations (distributed at Curriculum night)
- World-Class Instructional Design and Assessment (WIDA)ACCESS results for English Language Learners students sent to parents
- Local assessment results for individual students (District common assessments, Fountas & Pinnell assessments) shared with parents at conferences
- Title I staff available at conferences to provide information and answer questions about the assessments
- Kindergarten Round Up: Staff shares kindergarten expectations and provides parents with examples of home activities to help their child reach their highest potential.

Materials and Training for Parents

Hiller Elementary provides materials and training to help parents to work with their children to improve their children's achievement. Parent workshops provide materials and training for parents to monitor their child's progress.

Professional Development for Parent Involvement

Hiller Elementary values and respects parent involvement in the school community. Parent involvement will be part of the professional development plan. Staff attends professional development and implements new ideas for effective parent communication and involvement.

Integrating Parent Involvement Programs

To the extent feasible and appropriate, Hiller and the local educational agency must coordinate and integrate parental involvement programs and activities with the following programs:

- Head Start
- Title III language instruction program
- Great Start Readiness Preschool Program
- Preschool transition day

In addition, to the extent feasible, Hiller and the local educational agency conducts other activities, such as forming parent resource centers, which encourage and support parents in becoming more involved in their children's education.

Family Friendly Language

Communications from Hiller Elementary will be formatted in a language that parents can understand.

Support for Parental Involvement

Parents may request regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. These meetings may be set by contacting the principal or the Title I teacher. All suggestions will be responded to as soon as practically possible.

Accessibility

Hiller Elementary provides full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children by making parental involvement accessible to all parents and providing communication in a language they can understand. Hiller Elementary provides:

- Flexible meeting times
- Handicapped accessible facilities
- Translation tool on the school website
- Community liaison and other bilingual translators available at parent teacher conferences
- Collaboration with community agencies
- School/classroom/district newsletters written in a language parents can understand